

**OFFICE OF THE CITY MANAGER
LITTLE ROCK, ARKANSAS**

**BOARD OF DIRECTORS COMMUNICATION
MARCH 5, 2024 AGENDA**

Subject:	Action Required:	Approved By:
<p>To amend Little Rock, Resolution No. 15,943 (March 21, 2023), to authorize the renewal of the agreement with Risk Management Resources to provide Third-Party Administration Services for the City’s Self- Funded Workers’ Compensation Program.</p> <p>Submitted By:</p> <p>Human Resources Department</p>	<p style="text-align: center;">Ordinance √ Resolution</p>	<p style="text-align: center;">Emily Cox Acting City Manager</p>
<p style="text-align: center;">SYNOPSIS</p> <p style="text-align: center;">FISCAL IMPACT</p> <p style="text-align: center;">RECOMMENDATION</p> <p style="text-align: center;">BACKGROUND</p>	<p>A resolution to amend Little Rock, Resolution No. 15,943 (March 21, 2023), to authorize the City Manager to renew the agreement with Risk Management Resources to provide Third-Party Administration Services for the City’s Self-Funded Workers’ Compensation Program.</p> <p>The amount is not to exceed \$72,000.00, and funds required for this agreement are budgeted in General Benefits Fund, Account No. 101003-52033.</p> <p>Approval of the resolution.</p> <p>The City operates a Self-Funded Workers’ Compensation Program, and in order to ensure proper processing of claims a Third-Party Administrator is utilized. In 2018, after a careful review of response to a formal bid process, the recommendation to accept the proposal of Risk Management Resources for a maximum of seven (7), one (1)-year terms was adopted in Little Rock, Ark., Resolution No. 14,741 (March 20, 2018).</p>	

**BACKGROUND
CONTINUED**

Little Rock, Ark., Resolution No. 15,630 (March 1, 2022) authorized the City Manager to extend the existing contract with Risk Management Resources to provide Third-Party Administration Services for the City's Self-Funded Workers' Compensation Program at a rate of \$72,000.00 per year for a fifth one (1)-year term. Little Rock, Ark., Resolution No. 15,943 (March 21, 2023) authorized the City Manager to extend the existing contract with Risk Management Resources to provide Third-Party Administration Services for the City's Self-Funded Workers' Compensation Program at a rate of \$72,000.00 per year for a sixth one (1)-year term.

The term of the contract will expire on March 31, 2024, and this renewal, which is from April 1, 2024, to March 31, 2025, represents the seventh and final one (1)-year term.